

EDUCATION

Honours Bachelor of Arts – Business - Accounting Co-op Program

Redeemer University, Ancaster, ON

Expected Completion: April 2023

Honours Bachelor of Arts - Digital Media and Journalism

Wilfrid Laurier University, Brantford, ON

Duration: 2 years, 2017-2019

WORK EXPERIENCE

Marina Supervisor

May 2018-August 2018

Muskoka Bible Centre, Huntsville, Ontario

- Trained new employees to enable individual success
- Furthered my organizational skills when tasked with entering invoices, processing reservations, organizing waiver forms, and planning a staff schedule
- Improved communication abilities through weekly reports within a matrix management structure

Assistant Recreation Director

May 2017-August 2017

Muskoka Bible Centre, Huntsville, Ontario

- Developed marketing strategies for events including promotions, specialized pricing, and content
- Created and established safety protocol for riflery, archery, and paintball
- Utilized organizational skills to improve storage and inventory tracking

Lawn Care Technician

May 2019-August 2020

Degraaf Lawn Services, Grimsby, Ontario

- Experienced working in a team dynamic to maintain a high quality and timely output of work for customers
- Focused on maintaining efficiency with a diverse team that was characterized by unique skillsets and experience
- Pushed my physical endurance and mindset to be able to work through demanding conditions

EXTRA CURRICULAR

Athletic Council Representative

September 2017-April 2018

Residence Athletic Council – Wilfrid Laurier University, Brantford, Ontario

- Coordinated athletic and community events while maintaining budgetary restrictions